



## OPPORTUNITIES FOR YOUNG & BRIGHT MANAGEMENT GRADUATES

### RECRUITMENT OF MANAGEMENT TRAINEES

Export-Import Bank of India, an all-India premier financial institution engaged in financing, facilitating and promoting India's international trade, having a network of 19 offices in India & overseas, invites applications from fresh management graduates.

### NUMBER OF POSITIONS

Position	No. of Positions Reserved for					Total
	UR	SC	ST	OBC (non-creamy layer)	EWS	
Management Trainee (MT)	27	8	4	16	5	60

(04 vacancies each are reserved for Persons with Disabilities (PWDs) in Hearing Handicapped (HH) and Intellectual Disability (ID) category. Reservation for PWDs is horizontal and within the overall vacancies of 60)

### ACADEMIC QUALIFICATIONS

Position	Essential Academic Qualifications
<b>Management Trainee</b> <b>(Corporate Loans &amp; Advances/Project Trade/ Lines of Credit/Internal Credit Audit/Risk Management/Compliance/Treasury and Accounts)</b>	<p>MBA/PGDBA, with specialisation in Finance or Chartered Accountants (CA).</p> <p>MBA/PGDBA course should be of a minimum 2 years full time duration, with a specialisation in Finance. In case of CA, passing the professional examination is sufficient.</p> <p>Minimum 60% aggregate marks / equivalent Cumulative Grade Points Average (CGPA), in both Graduation and Post-Graduation.</p> <p>Post Graduates who have completed/passed their MBA / PGDBA or Chartered Accountancy in Calendar Year 2019 or 2020 OR candidates who have appeared / appearing for the MBA/PGDBA or Chartered Accountancy and are expecting their results in the year 2021 are eligible to apply</p>

<b>Position</b>	<b>Essential Academic Qualifications</b>
<b>Management Trainee (Law)</b>	Fresh graduate in Law/LLB. Fresh graduates who have completed/passed their graduation in the recent past are eligible to apply.  Minimum 60% aggregate marks in graduation.
<b>Management Trainee (International Trade &amp; Finance/Industry/ Country Risk Analysis &amp; Economic Research)</b>	Fresh post-graduates in Economics with specialisation in International Trade and/or Financial Economics and/or Industrial Economics and/or Agriculture Economics.  Minimum 60% aggregate marks separately in both graduation and post-graduation.
<b>Management Trainee (Information Technology)</b>	Minimum 60% or equivalent grade in B.E/B. Tech Degree in Computer Science/ Information Technology/ Electronics & Communication or Minimum 60% in any Graduation Course & MCA.
<b>Management Trainee (Human Resource)</b>	Post-Graduates in any discipline with diploma/ degree in HR/Personnel Management.  Minimum 60% aggregate marks in Post-Graduation/ diploma/degree.

- Candidates should possess minimum 60% marks at the time of appearing for the interview or at the time of joining the Bank. Candidates who are appearing for Graduate/Post Graduate examination in the year 2021, should also possess essential academic qualification as mentioned above for each position with minimum 60% marks respectively at the time of interview or joining the Bank, but not later than September 30, 2021.
- The candidates should possess excellent communication skills and should be proficient in the use of computers and information technology.
- Candidates from Universities/Institutes awarding degrees based on ratings/grades other than numerical marks (i.e. CGPA/GPA/any other form), please note that if the equivalent aggregate percentage of marks is not mentioned in the mark sheet/certificate, candidates are required to furnish a letter from the head of the Institute/Controller of Examination of the University, stating clearly, the methodology of conversion of the grades into percentage (conversion formula) and the numerical marks equivalent to their rating/grades. The university/institute should be recognised/approved by Government/AICTE. Courses completed through correspondence/part-time are not eligible.

## AGE PROFILE

Position	Maximum age as on December 01, 2020 including age relaxation (years)			Stipend p.m. (₹)
	UR/EWS	SC/ST	OBC (non-creamy layer)	
Management Trainee (MT)	25	30	28	40,000/-

**Note:** Maximum age of PWD candidates belonging to UR/EWS - 35 years, SC/ST - 40 years and OBC - 38 years.

- Management Trainees will be absorbed in Grade/Scale Junior Management (JM) I as Deputy Manager, after successful completion of traineeship upto two years in the Bank. The current CTC of Deputy Manager is ₹17 lakh per annum approximately.
- 10% reservation in direct recruitment in civil posts and services in GOI has to be provided to the persons belonging to EWS, who are not covered under the scheme of reservation for SCs, STs and OBCs. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority.
- Only such persons, who have relevant disability not less than 40%, are eligible to be considered as per the Persons with Disabilities (Equal opportunities, Protection of Right & Full Participation) Act, 1995. Persons with Disabilities are required to furnish the Medical Certificate issued by the Competent Authority in proof of their disability.
- Relaxations are provided to the candidates belonging to SC, ST, OBC and for Persons with Disabilities (PWDs) category. As per DOPT circular no. 36034/2/2013 dated April 08, 2013, in direct recruitment by way of All India Competitive Examination, the maximum relaxation of 5 years in upper age limit is allowed to Ex-servicemen for appointment in Group A (i.e. Officers cadre).
- For candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section and is excluded from the benefits of the reservation for other backward classes in civil posts and services under Government of India. OBC caste certificate containing the Non-Creamy layer clause should be valid as on the last date of applying i.e. **December 31, 2020**, (issued within one year prior to the last date for applying). Caste name mentioned in certificate should tally letter by letter with Central Government list/notification.

- Candidates belonging to OBC category but coming under creamy layer and/or if their caste does not find place in the Central List are not entitled to OBC reservation. They should indicate their category as General in the application form.
- In addition to the pay, the selected candidates will be eligible for allowances, perquisites and benefits, as applicable to the Grade as per Bank's rules, prevalent at the time of joining. Residential accommodation may be provided subject to availability or alternatively leased accommodation scheme is in place. Schemes for granting loans for housing, vehicle, personal computer, children education etc. are also available.
- Reservation for candidates belonging to reserved category will be in accordance with the prevailing Govt. of India guidelines. Candidates must state their reservation status clearly in the application. Applicants should produce in original their degree certificates, caste and experience certificates at the time of interview/ at any stage of the subsequent process. Candidate must be a citizen of India.
- Only those who satisfy the required age, qualification and experience need apply. Candidates may apply for one post only. Candidature of the applicants is liable to be cancelled if it is found that they have applied for multiple posts. Applications that do not meet with the requirements will be rejected and no correspondence in this regard will be entertained.
- Interested candidates must fill in the **Online Application Form**. The Application Form will be available on the Bank's website under 'Career' section on **December 19, 2020**. **Application in any other format will not be considered** and will be rejected by the Bank, irrespective of fulfilling the eligibility criteria. **Only Online Applications will be considered by the Bank**. If the Application Form does not indicate the position applied for, the application will be rejected irrespective of fulfilling the eligibility criteria. Canvassing in any form will be a disqualification.
- Application fees and intimation charges (Non-refundable) of ₹600/- for General, EWS and OBC candidates, ₹100/- (Intimation charges) for SC/ST/PWD candidates.

- The Selection Process will comprise of Written Test and Personal Interview. The date and timing of the Written Test will be advised to the shortlisted candidates at a later date. Candidates who are shortlisted based on the performance in the Written Test will be called for Personal Interview.
- The Bank reserves the right to modify/amend/reverse/cancel any or all the provisions of the recruitment process, without assigning any reason thereof. Depending upon the requirement, the Bank reserves the right to cancel/restrict/curtail/enlarge the recruitment process, if need so arises, without any further notice and without assigning any reason therefor.
- No correspondence will be entertained from any ineligible and non-selected candidate. The Bank shall not furnish the mark-sheet of selection process to candidates. In all matters regarding eligibility, the selection process, the stages at which the scrutiny of eligibility is to be undertaken, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards in the selection process, number of vacancies, communication of results, etc., the Bank's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- Selected candidates, at the time of joining the Bank, will have to execute a personal bond for ₹ 3 lakh to serve the Bank upto two years as Management Trainee from the date of joining the Bank and minimum of 5 years as Deputy Manager from the date of absorption of in the Bank's service.

**ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/USE OF UNFAIR MEANS**

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting application. At the time of examination, interview or in a subsequent selection procedure, if a candidate is (or has been) found guilty of;

- (i) Using unfair means
- (ii) Impersonating or procuring impersonation by any person or
- (iii) Misbehaving in the examination/interview or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
- (iv) Resorting to any irregular or improper means in connection with his/ her candidature or
- (v) Obtaining support for his/ her candidature by unfair means, or
- (vi) Carrying mobile phones or similar electronic devices of communication during the examination/ interview, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, be liable to be disqualified from the examination for which he/ she is a candidate;
  - a) to be debarred either permanently or for a specified period from any examination conducted by the Bank
  - b) for termination of service/traineeship, if he/ she has already joined the Bank.

Please apply online on or before **December 31, 2020**

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